

## **Summary of Minutes**

Water Conservation Advisory Council Workgroup Meeting and Conference Call  
Workgroup: Municipal

Date: November 28, 2017

Time: 10:30 AM

Location: Lower Colorado River Authority – Redbud Center, Room 108S  
3601 Lake Austin Blvd., Austin, TX 78703

<b>Members</b>	<b>Alternates</b>	<b>Interested Parties</b>	<b>TWDB Staff</b>
Karen Guz	Dustan Compton (by phone)	Perry Fowler	John Sutton
Donna Howe	Jennifer Walker	Jennifer Nations (by phone)	Shae Luther
Jennifer Allis		Cindy Smiley	Daniel Rice
Tim Loftus		Meghan Bock	Siobhan Scott
Carole Baker		Valerie Miller	
Aubrey Spear (by phone)		Molly Morris (by phone)	
Maria Martinez			

I. Introductions/Roll Call

The meeting was called to order at 10:37 AM and roll call was taken.

II. Municipal BMP History and Purpose

Karen Guz led the meeting and introduced John Sutton to give a brief history of the best management practices (BMPs), which were originally developed in 2004. They are available as a guidance document by utilities in the preparation of water conservation plans and also by the regional and state water planning groups. Since then, some more have been added and some have been modified; however, the majority still exist as they were first written.

III. Reviewing Best Management Practices

The BMP summary document (posted online under related documents) was introduced for discussion. The BMPs were pulled up online and the group reviewed and discussed them in an effort to prioritize which of them need updating, which should be removed or renamed, and whether or not additional BMPs should be considered. Volunteers were requested to take responsibility for reviewing/revising/researching BMPs and those groups or individuals are reflected on the summary document.

IV. Karen will send out a list to everyone with a list of the discussed BMPs to rank in order of prioritization.

V. Adjourn

The meeting was adjourned and the call ended at 12:39 PM.